

## PETROSAINS PRIVACY NOTICE

Petrosains Sdn Bhd (“Petrosains”) and its group of companies, (“we”, “our” “us”) are committed to protecting and respecting your privacy.

We may collect your personal data which you voluntarily provide to us for the purposes of the Petrosains RBTX Challenge (“Challenge”) in accordance with Petrosains Privacy Statement, as outlined below and made available at <https://petrosains.com.my/privacy-policy/>.

This Petrosains Privacy Statement (“**Privacy Statement**”) explains what personal data we collect about you, when and why we collect it, how we use it, the conditions under which we may disclose it to others, your rights to your personal data and how we keep it secure.

This Privacy Statement covers both our online and offline collection activities, including personal data that we collect through online platforms such as websites, applications, third party social networks or our online and physical events, or through other third parties that we work with.

Please read this Privacy Statement carefully to understand our views and practices regarding your personal data.

### Who We Are

Petrosains Sdn. Bhd. is a wholly owned subsidiary of Petroliam Nasional Berhad (PETRONAS) that oversees the visit operations of two distinctive institutions in the nation – Petrosains, The Discovery Centre® and the world-renowned PETRONAS Twin Towers registered in Malaysia with company number 199801002434 (formerly 458560-H). Our registered address is Petrosains Sdn. Bhd., Level 4, Suria KLCC, PETRONAS Twin Towers, 50088 Kuala Lumpur.

### Information Gathering and Usage

Your personal data may be collected directly from you or from other sources such as our customers, clients, their counterparties and representatives, third parties such as regulatory authorities, government agencies, credit reporting agencies, recruitment agencies, providers of pre-engagement screening services, your employer social network information, publicly available records, or other third parties that we work with. We may aggregate personal data from different sources such as online and offline collection points and we combine personal data which are collected by any of our affiliates in PETRONAS, though in relation to personal data that you have provided, we will only do so for purposes which are consistent with the purposes for which you have provided that personal data. To see the PETRONAS group of companies, please go to <https://www.petronas.com/sites/default/files/download/pdf/petronas-group-of-companies-2021.pdf>

Aggregated data which may be derived from your personal data but is anonymized is not considered personal data in law, as this data will not directly or indirectly reveal

your identity. For example, we may aggregate data related to usage of our website to calculate the percentage of users accessing a specific website feature. However, if we combine or connect aggregated data with your personal data in a way which does directly or indirectly identify you, we treat the combined data as personal data which will be used in accordance with this Privacy Statement. If you are an existing customer or vendor of ours, or a representative of an existing customer of ours, further details about how we use your personal data are set out in your/ your employer's customer contract with us. We may provide further notices to you at the point we collect your personal data, which will highlight any further information relating to our use of that personal data, and, where applicable, provide you with the ability to opt in or out of selected uses.

If you are based in the European Economic Area ("**EEA**") or United Kingdom ("**UK**") during your interactions with us (other than solely for travel purposes whereby you are not resident in the EEA or UK), the laws in those countries require us to provide you with additional information about our processing activities. We have included this information in Appendix A.

If you are based in a country or territory outside the EEA or UK during your interactions with us (other than solely for travel purposes whereby you are not resident in the EEA or UK), then subject to the applicable data protection laws, by providing us with your personal data, you agree and consent to the collection, use and disclosure of your personal data by us for some or all of the purposes mentioned in this Privacy Statement, where applicable.

#### A. Types of Personal Data Collected and How We Collect It

We will collect and process all or some of the personal data as follows.

- (i) Personal data that you provide to us, such as when using the contact form on our platform, providing feedback, your correspondence with us or when you interact with us.

We may collect current and historical personal data including your name (including any prefix or title), contact information (such as your address, email address, telephone number, nationality, identification number such as passport number, organization, business interest, employment, position held, social media identifiers, photographs, pictures, video, voice recordings, financial information (such as billing address, bank account and payment information) and enquiry or complaint details and such other information.

- (ii) Website and Online communication usage

Details of your visits to our website and information collected through cookies and other tracking technologies including, but not limited to, your log-in information, IP address and domain name, your browser version and operating system, information about your device, traffic data, location data, web logs and other communication data, and the resources that you access.

We use the following cookies:

- **Analytical or performance cookies.** These allow us to recognise and count the number of visitors and to see how visitors move around our website when they are using it. This helps us to improve the way our website works, for example, by ensuring that users are finding what they are looking for easily.

You can find more information about the individual cookies we use and the purposes for which we use them in the table below:

Cookie Title & Cookie Name	Expiration	Purpose
_ga	2 years	This cookie name is associated with Google Universal Analytics - which is a significant update to Google's more commonly used analytics service. We use this cookie to distinguish unique users by assigning a randomly generated number as a client identifier. It is included in each page request in a site and used to calculate visitor, session and campaign data for the sites analytics reports.
_gid	1 day	This cookie is set by Google Analytics. It stores and updates a unique value for each page visited. We use this to count and track page views.
_gat_UA-82765211-1	1 minute	This is a pattern type cookie set by Google Analytics, where the pattern element on the party name contains the unique identity number of the account or website it relates to. It is a variation of the _gat cookie which is used to limit the amount of data recorded by Google on high traffic volume websites.
_gat_UA-123749877-1	1 minute	This is a pattern type cookie set by Google Analytics, where the pattern element on the name contains the unique identity number of the account or website it relates to. It is a variation of the _gat cookie which is used to limit the amount of data recorded by Google on high traffic volume websites.

You can block cookies by activating the setting on your browser that allows you to refuse the setting of all or some cookies. However, if you use your browser settings to block all cookies (including essential cookies) you may not be able to access all or parts of our website.

If any part of our website links you to external websites, those websites do not operate under this Privacy Statement and we do not accept any responsibility or liability arising from those websites. We recommend that you read the privacy/personal data protection statement/policy posted on those external websites in order to understand their procedures for collecting, processing, using and disclosing personal data and before submitting your personal data to those websites.

We may also collect information you provide in completing online subscriptions or registration and any online application forms or when you report a problem, raise a query or provide feedback on our online services.

(iii) Visitors to any of our offices, premises, or events

When you visit our offices or premises, we may collect and process your personal data in connection with your visit. Such personal data will include your contact information (such as name, address, email address and telephone number), identification information (such as national identification number, passport identification number or driver's license information); business information such as name of organization, reason for visit, date and time of visit, biometric and facial recognition and access limitations.

Where we have installed CCTV in our offices, your image may be captured and recorded when you visit our premises that are protected by CCTV. Additionally, your image may be captured via photographs or videos taken by us or our representatives when you attend our events.

Our CCTV use is not intended to target or monitor any individuals but to provide a safe and secure workplace environment in the relevant premises.

During a health crisis or disease outbreak we may collect Special Category Data on your health and physical condition, health condition of individuals in your household, results of your health assessment, quarantine, and hospitalization information and any other information required or recommended to be held in connection with control or management of such health crisis or disease outbreak.

## B. The Purposes for Collection of Personal Data

We may use personal data that we obtain for any of the following purposes:

(i) To carry out and update you on the Challenge

To communicate and provide you with updates including facilitating your participation in the Challenge. Your personal data shall also be processed for purposes of disbursing, where applicable, any cash prize related to your participation in the Challenge event.

(ii) To carry out due diligence or Know Your Counterparty screening activities

To carry out due diligence assessment prior to entering into any relationship with us, in accordance with legal and regulatory obligations or risk management procedures that may be required by law or may have been put in place by us.

(iii) To monitor certain activities

To monitor queries and transactions to ensure service quality, compliance with procedures and to combat fraud.

(iv) To ensure the physical security and safety of visitors to our offices or premises

To prevent loss, fraud, theft, injuries, terrorism, and other such events which may have an impact on health, safety and security from taking place at any of our premises.

To ensure that our website content is relevant.

To ensure that content from our websites and any other microsites are presented in the most effective manner for you and for your device (which may include passing your data to business partners, suppliers and/or service providers).

(v) In connection with legal or regulatory obligations

We may process your personal data to comply with our regulatory requirements or dialogue with regulators as applicable which may include disclosing your personal data to third parties, the court service and/or regulators or law enforcement agencies in connection with enquiries, proceedings or investigations by such parties anywhere in the world or where compelled to do so. Where permitted, we will generally direct any such request to you or notify you before responding unless to do so would prejudice the prevention or detection of a crime.

(vi) Other circumstances

In other circumstances, such purposes that are necessary or directly related to your relationship with us or where it is permitted under the applicable laws.

Where we collect personal data from you, we will only do so for fulfilment of the purposes set out above. Failure to provide your personal data may mean that we are not able to effectively provide you with our products and/or services or to carry out any of the above mentioned purposes, if at all.

## **Processing Your Personal Data, and Obtaining Your Consent**

Where we rely on your consent for processing your personal data, you may withdraw your previous consent to this processing at any time, by contacting us by using the contact details below. Please note, however, that withdrawing your consent will not

affect the lawfulness of processing based on your previous consent (prior to withdrawal).

There may be instances where we process your personal data for our legitimate interests or on the basis of other lawful grounds (i.e., because we have established a relationship with you and need to process your personal data in order to provide you with the information you have requested), without having obtained your consent – this applies where our processing activities are governed by the applicable laws of certain jurisdictions in which we operate that do not require consent to have been obtained where there are legitimate and/or other lawful grounds to process the relevant personal data.

We do not seek your consent in such cases largely so that we can provide you with services in an efficient way (or where in some cases it might not be possible for us to seek your consent because we **must** process personal data, for example, for the detection of fraud). Before processing your personal data, we will consider your rights and freedoms and will only commence such processing where we do not think your rights will be infringed.

The collection of your personal data by us may be mandatory or voluntary in nature depending on the purposes for which your personal data is collected. Where it is mandatory for you to provide us with your personal data, and you fail or choose not to provide us with such data, or do not consent to the above or this Privacy Statement, we will not be able to provide our products and/or services or otherwise deal with you and/or to assess and process your application.

## **Personal Data from Minors and Other Individuals**

To the extent that you have provided (or will provide) personal data about you and/or other individuals, you confirm that you have explained to them that their personal data will be provided to, and processed by, us and where required by law, you represent and warrant that you have obtained their consent to the processing (including disclosure and transfer) of their personal data in accordance with this Privacy Statement.

In respect of minors or individuals not legally competent to give consent, you confirm that they have appointed you to act for them, to consent on their behalf to the processing (including disclosure and transfer) of their personal data in accordance with this Privacy Statement.

## **Information Sharing**

We may share the personal data that you provide to us to other entities in the PETRONAS group for the purposes described above. Such affiliates may be located in a jurisdiction that may not provide a level of protection equivalent to that provided by the laws of your home country. Where such transfers occur, Petrosains will reasonably protect personal data and address data privacy and other privacy requirements in accordance with applicable laws.

Information may also be shared with our service providers or third parties, such as the joint organizers and partners, in each case to the extent necessary for the purposes described above. Such third-party who we reasonably believe need to have access to your information to provide you with the information or services you request from us may include:

- Joint organizers and partners of the Challenge. Please directly refer to each of the joint organizers and partners for their respective Privacy Statement;
- Our approved sub-contractors, business partners, suppliers, or other third-party organizations providing administrative, IT or other services to PETRONAS or any member of the PETRONAS group of companies;
- Analytics and search engine providers that assist us in the improvement and optimization of our website;
- Advertisers and advertising networks that require the data to select and serve relevant adverts to you and others;
- Third parties in connection with the transfer of all or any part of our business or assets;
- Our auditors, consultants, lawyers, accountants or other financial or professional advisers appointed in connection with our business on a strictly confidential basis, appointed by us to provide services to us;
- Any party in relation to legal proceedings or prospective legal proceedings; or
- Government agencies, law enforcement agencies, courts, tribunals, regulatory/professional bodies, industry regulators, ministries, and/or statutory agencies or bodies, offices or municipality in any jurisdiction, if required or authorized to do so, to satisfy any applicable law, regulation, order or judgment of a court or tribunal or queries from the relevant authorities.

We will not otherwise use, share, disseminate, publish or disclose your personal data except as may be required in response to litigation, investigations or other legally required disclosures or to protect our rights, property or safety or of our customers, or others.

### **Transfer out of the EEA and UK**

As part of the Challenge, the information which you provide to us may in some instances be transferred to countries outside of the EEA and UK. The data protection laws in such countries may not provide the same level of protection for your personal data as provided for under European and UK data protection laws. However, when we transfer your information outside of the EEA or UK in this way, we take steps to ensure that appropriate safeguards, required by law, are taken with the aim of ensuring that your privacy rights continue to be protected as outlined in this Privacy Statement. You can obtain further details about the transfer safeguards we use by contacting us at the contact details set out below.

If we transfer your personal data, we will always do so under strict conditions of confidentiality and similar levels of security safeguards.

### **Where We Store Your Personal Data**

All information you provide to us is stored on our secure servers or on the servers of third party IT service providers. We maintain appropriate administrative, technical and physical safeguards to protect against loss, misuse or unauthorized access, disclosure, alteration or destruction of the personal data you provide to us in accordance with applicable laws.

We may transfer your personal data to, or store it in, a destination outside of the jurisdiction of the entity to which you provided it.

Where we have to transfer your personal data to third countries, we will use appropriate approved safeguards in accordance with applicable laws.

## **Period for Which We Store Your Personal Data**

We will store your personal data for no longer than is necessary for the purposes for which it was collected or provided to us (unless a legal or insurance obligation requires us to keep it for longer period such as operational, legal, regulatory, tax or accounting requirements).

## **Your Rights to Your Personal Data**

Please note that you have the following rights:

- **Access**. You may contact us at any time in order to request access to the personal data we hold about you. We will confirm whether we are processing your personal data, provide details of the categories of personal data concerned and the reasons for our processing. We can also provide you with a copy of your personal data on request though we will have to be mindful of the rights of others within any relevant records when doing so.
- **Rectification**. You can ask us to correct or complete your personal data by contacting us at any time. To the extent reasonably possible, we will inform anyone who has received your personal data of any corrections we make to it.
- **Restriction**. In certain circumstances, it may be possible to require us to limit the way in which we process your personal data (i.e. require us to continue to store your personal data, but not otherwise process it without your consent).
- **Erasure**. You may ask to have the information on your account deleted or removed, in certain circumstances. We will try to do so promptly, and, to the extent reasonably possible, we will inform anyone who has received your personal data of your request. However, we must keep track of certain transaction information, such as past purchases and similar information, for legal or tax compliance purposes, to satisfy insurance obligations or in the event of legal claims, so we may not be able to fully delete your information in certain circumstances.
- **Receiving/transferring your personal data**. In certain circumstances (where we process your data based on consent or pursuant to a contract with you, and the processing is carried out by automated means), you may ask us to send you the



personal data we hold on you in an electronic, structured and user-friendly format, or you may ask us to send this data to another entity.

- **Object.** Where we are processing your personal data without your consent to pursue our legitimate interests, you may object to us processing your personal data. Where we are using your personal data to contact you for marketing purposes, you may object to such processing at any time.
- **Complaints.** You have the right to lodge a complaint with the relevant data protection supervisory authority in the country where you are based or any place where you believe an infringement of your personal data has occurred. We encourage you to contact us before making such complaint to the relevant authorities, so that we can try to resolve any concerns you have.

## Security

We have security measures in place to help protect against the loss, misuse and alteration of the information under our control. While we cannot guarantee that loss, misuse or alteration to data will not occur, we ensure that our systems adhere to market security standard so as to help safeguard against such occurrences.

## Contact Details

If you have any questions, comments or request regarding this Privacy Statement or your personal data, or if you wish to contact a data protection officer for any of companies within our group, you may reach out to us at [petrosainsRBTX@petronas.com.my](mailto:petrosainsRBTX@petronas.com.my)

## Stakeholder Relations

### INFORMATION GATHERING AND USAGE FOR STAKEHOLDER RELATIONS PURPOSE

We may collect your personal data which you voluntarily provide to us such as your name, salutation, date of birth, gender, your business contact information such as your designation, organization, address, email address, telephone number, and such other information depending on the nature of your business relationship or engagement you have with Petrosains.

We may also collect your personal data from third party sources where your personal data has been made publicly available by yourself or by third parties (e.g. information published on your personal or official website, business card, online publications such as news reporting, corporate profiles, autobiographies, annual reports, social media postings) and from such other sources where you have given your consent for the disclosure of personal data relating to yourself (e.g. formal and informal engagements such as meetings, conferences, this Challenge or any other events organised by Petrosains, PETRONAS Group or third parties), or where otherwise lawfully permitted.

We may use personal data that we obtain for any of the following purposes (including but not limited to):

- **Managing relationship and engagements with you as our stakeholder** in general, and in particular to store basic stakeholder data, identify, assess and monitor stakeholders' expectations and the issues that you may raise with us in our system or website which records and monitors stakeholder and organisation profiles, engagements, issues, grievances, social investment activities and facilitates your participation in the Challenge; and
- In other circumstances, where such purposes are necessary or directly related to your relationship or engagement with us or where it is permitted under the applicable laws.

Where we collect personal data from you, we will only do so strictly needed for fulfilment of one of the purposes set out above. In the event we do not receive your personal data, this may mean that we are not able to effectively address your requirements, interests and concerns or to carry out any of the abovementioned purposes, if at all.

### **Processing your personal data and obtaining your consent**

Where we rely on your consent for processing your personal data, you may withdraw your consent to this processing at any time, by contacting us by using the contact details below. Please note, however, that withdrawing your consent will not affect the lawfulness of processing based on your previous consent prior to withdrawal.

There may be instances where we process your personal data for our legitimate interests or on the basis of other lawful grounds (i.e., because we have established a relationship with you and need to process your personal data in order to provide you with the information and/or services you have requested or otherwise to facilitate your participation in the Challenge), without having obtained your consent – this applies where our processing activities are governed by the applicable laws of certain jurisdictions in which we operate that do not require consent to have been obtained where there are legitimate and/or other lawful grounds to process the relevant personal data.

We do not seek your consent in such cases largely so that we can provide you with services in an efficient way (or where in some cases it might not be possible for us to seek your consent because we must process personal data, for example, for the detection of fraud). Before processing your personal data, we will consider your rights and freedoms and will only commence such processing where we do not think your rights will be infringed.

The collection of your personal data by us may be mandatory or voluntary in nature depending on the purposes for which your personal data is collected. Where it is mandatory for you to provide us with your personal data, and you fail or choose not to provide us with such data, or do not consent to the above or this Privacy Statement, we will not be able to provide our products and/or services or otherwise deal or engage with you for purposes of the Challenge.

## CONTACT DETAILS FOR STAKEHOLDER RELATIONS PURPOSE

Any questions and requests regarding this Privacy Statement or your personal data may be communicated using the above Contact Details.

## Cookies

A cookie is a small piece of data (text file) that a website – when visited by a user – asks your browser to store on your device in order to remember information about you, such as your language preference or login information. Those cookies are set by us and called first-party cookies. We also use third-party cookies – which are cookies from a domain different than the domain of the website you are visiting – for our advertising and marketing efforts. More specifically, we use cookies and other tracking technologies for the following purposes:

### *Strictly Necessary Cookies*

These cookies are necessary for the website to function and cannot be switched off in our systems. They are usually only set in response to actions made by you which amount to a request for services, such as setting your privacy preferences, logging in or filling in forms.

You can set your browser to block or alert you about these cookies, but some parts of the site will not then work. These cookies do not store any personally identifiable information.

Strictly Necessary Cookies		
Cookie Subgroup	Cookies	Cookie s used
.www.petronas.com	<u>OptanonAlertBoxClosed</u> , <u>OptanonConsent</u>	First Party
www.petronas.com	<u>SSESS#####</u>	First Party

### *Performance Cookies*

These cookies allow us to count visits and traffic sources so we can measure and improve the performance of our site. They help us to know which pages are the most and least popular and see how visitors move around the site. All information these cookies collect is aggregated and therefore anonymous. If you do not allow these cookies we will not know when you have visited our site, and will not be able to monitor its performance.

Performance Cookies		
Cookie Subgroup	Cookies	Cookies used
petronas.com	<u>_gat UA-nnnnnnnn- nn, _gid, _gat UA- 123749877-1, _ga</u>	First Party

### Targeting Cookies

These cookies may be set through our site by our advertising partners. They may be used by those companies to build a profile of your interests and show you relevant adverts on other sites. They do not store directly personal information, but are based on uniquely identifying your browser and internet device. If you do not allow these cookies, you will experience less targeted advertising.

Targeting Cookies		
Cookie Subgroup	Cookies	Cookies used
<u>youtube.com</u>	YSC, VISITOR_INFO1_LIVE	Third Party
<u>linkedin.com</u>	lidc, UserMatchHistory, AnalyticsSyncHistory, bcookie, lang, li_sugr	Third Party
<u>google.com</u>	NID	Third Party
<u>adsymptotic.com</u>	U	Third Party
<u>ads.linkedin.com</u>	lang	Third Party
<u>www.linkedin.com</u>	bscookie	Third Party

**ACKNOWLEDGMENT AND CONSENT**

<p>I acknowledge that I have read and understood Petrosains Privacy Statement and the purposes for which Petrosains will process personal data. I expressly consent to Petrosains processing my Personal Data in accordance with Petrosains Privacy Statement.</p>	<input type="checkbox"/>
<p>I hereby authorize and consent to the processing of my personal data in photographs, pictures, video, voice recordings, or other media taken of me including derivative works thereof in connection with the Challenge, for the purposes of video presentations, placement on Petrosains' websites or other media utilized by Petrosains or its group of companies, and/or other electronic delivery, publicity, marketing, and promotion of the Challenge. I hereby waive any compensation in connection therewith.</p>	<input type="checkbox"/>
<p>I hereby confirm that other individuals have given the authorization and consent to the processing of their personal data in photographs, pictures, video, voice recordings, or other media taken of me including derivative works thereof in connection with the Challenge, for the purposes of video presentations, placement on Petrosains' websites or other media utilized by Petrosains or its group of companies, and/or other electronic delivery, publicity, marketing, and promotion of the Challenge. I hereby confirm that they waive any compensation in connection therewith.</p>	<input type="checkbox"/>
<p>I hereby confirm and declare that (a) I/we am not the target or subject of any sanctions; (b) I/we have not been engaging in any conduct / activity that would result in the breach of any sanctions or results in my becoming a target or subject of any sanctions; (c) in the event or upon receipt of any cash prize, I/we shall not utilize or apply such proceeds towards any illegal or unauthorized purposes.</p>	<input type="checkbox"/>
<p>I hereby confirm and declare that the individuals are not the target or subject of any sanctions; (b) they have not been engaging in any conduct / activity that would result in the breach of any sanctions or results in my becoming a target or subject of any sanctions; (c) in the event or upon receipt of any cash prize, they shall not utilize or apply such proceeds towards any illegal or unauthorized purposes.</p>	<input type="checkbox"/>

Name :

Date :